# 

#### Form No. MGT-8

[Pursuant to section 92(2) of the Companies Act, 2013 and rule 11(2) of Companies (Management and Administration) Rules, 2014]

## CERTIFICATE BY A COMPANY SECRETARY IN PRACTICE

I have examined the registers, records and books and papers of Maitri Enterprises Limited (CIN: L45208GJ1991PLC016853) (the Company) as required to be maintained under the Companies Act, 2013 (the Act) and the rules made thereunder for the financial year ended on 31st March, 2022. In my opinion and to the best of my information and according to the examinations carried out by me and explanations furnished to me by the company, its officers and agents, I certify that:

A. the Annual Return states the facts as at the close of the aforesaid financial year correctly and adequately.

B. during the aforesaid financial year the Company has complied with provisions of the Act & Rules made there under in respect of:

- 1. its status under the Act:
- maintenance of registers/records & making entries therein within the time prescribed there for;
- 3. filing of forms and returns as stated in the annual return, with the Registrar of Companies, within the prescribed time as detailed in "Annexure-A" of this certificate. There was no such instance during the year for which the company shall file forms or returns with Regional Director, Central Government, the Tribunal, Court or other authorities during the financial year 2021-22.
- calling/ convening/ holding meetings of Board of Directors or its committees and the meetings of the members of the company on due dates as stated in the annual return in respect of which meetings, proper notices were given and the proceedings have been properly recorded in the Minute Book/registers maintained for the purpose and the same have been signed during the financial year 2021-22.
- 5. Closure of Register of Members during the Financial Year 2021-22;
- 6. The company has not advanced loans to its directors and/or persons or firms or companies in which directors were interested as referred in section 185 of the Act during the Financial Year 2021-22;
- 7. Contracts/Arrangements with Related Parties as specified in section 188 of the Act during the financial year 2021-22;
- 8. The Company has allotted 25,00,000 Equity Shares of Rs. 10/- each at a premium of Rs. 0.80/aggregating to Rs. 2,70,00,000 under Preferential Allotment. However, there is no instance of transfer or transmission or buy back of securities/redemption of preference shares or debentures/ alteration or reduction of share capital/ conversion of shares/ securities and issue of security certificates during the financial year 2021-22;
- 9. There is no such instance of keeping in abeyance the rights to dividend, rights shares and bonus shares pending registration of transfer of shares in compliance with the provisions of the Act, during the financial year 2021-2022;

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#### **Continuation Sheet**

- 10. There is no such instance of declaration/ payment of dividend; transfer of unpaid/ unclaimed dividend/other amounts as applicable to the Investor Education and Protection Fund in accordance with section 125 of the Act during the Financial Year 2021-22;
- 11. Signing of Audited Financial Statement as per the provisions of section 134 of the Act and report of directors is as per sub sections (3), (4) and (5) thereof during the financial year 2021-22;
- 12. Constitution/appointment/re-appointments/cessation/retirement/ filling up casual vacancies/ disclosures of the Directors, Key Managerial Personnel and the remuneration paid to them during the Financial Year 2021-22;
- 13. There is no such instance of Appointment/ reappointment/ filling up casual vacancies of auditors as per the provisions of section 139 of the Act during the Financial Year 2021-22;
- 14. There is no such instance wherein approvals from the Central Government, Tribunal, Regional Director, Registrar, Court or such other authorities under the various provisions of the Act were required to be taken during the Financial Year 2021-22;
- There is no such instance of acceptance/ renewal/ repayment of deposits during the Financial Year 2021-22;
- Borrowings from its directors, members, public financial institutions, banks and others during the financial year 2021-22; However, There is no such instance of creation/ modification/ satisfaction of charges during the financial year 2021-22;
- 17. The Company has provided loans to other bodies corporate or persons falling under the provisions of section 186 of the Act, however there is no such instance of giving guarantees, making investments or providing securities during the financial year 2021-22;
- 18. There is no such instance of alteration of the provisions of the Memorandum and/ or Articles of Association of the Company during the financial year 2021-22;

COP:- 4202

Place: Ahmedabad Date: November 19, 2022 For, Khandelwal Devesh & Associates Company Secretaries /

> Proprietor FCS No: 6897 COP No.: 4202

UDIN: F006897D001916035

### Annexure A

Details of events/matters in respect of which the Company was liable to file returns or comply with requisite provisions of the Companies Act and rules made there under during the Financial Year ending on 31st March, 2022.

1	Form MGT-14 Filing of Resolutions and agreements to the Registrar  (Approval of Annual Accounts as on March, 2021 and Appointment of Mr. Rakesh Lakhani and Harishkumar	28/06/2021	Section 179(3), 161, 149, 168	27/07/2021	T31221468 16/07/2021	ourt) ROC	NA ·
	Motwani as an Additional Director under the category of Independent Director and Resignation of Mr. Dilip Shah and Mr. Vijay Kumar Kishnani)						
2	Form DIR-12  Form for Appointment and Cessation of Directors and Key Managerial Personnel  (Appointment of Mr. Rakesh Lakhani and Harishkumar Motwani as an Additional Director under the category of Independent Director and Resignation of Mr.	28/06/2021	Section 168, 153,161,1 49(6)	27/07/2021	T31524879 19/07/2021	ROC	NA .

	Dilip Shah and Mr. Vijay Kumar Kishnani)						
3	Form DPT-3  Form for Return of Deposit for the year ended 31/03/2021	28/06/2021		30/06/2021	T28327955 30/06/2021	ROC	NA •
4	Form DIR-12  Form for Appointment and Cessation of Directors and Key Managerial Personnel  (Regularisation of	28/09/2021	Section 161, 149, 150,152, 196, 197	27/10/2021	T55141139 21/10/2021	ROC	NA
	Mr. Rakesh Lakhani and Harishkumar Motwani as Director)						
5	Form MGT-14  Filing of Resolutions and agreements to the Registrar  (Approval of AGM Resolution)	28/09/2021	Section 117, 137, 152,149	27/10/2021	T55140396 21/10/2021	ROC	NA .
6	Form MGT-14  Filing of Resolutions and agreements to the Registrar  (Approval of Board Report and Reappointment of Mr. Jaikishan Ambwani as an Managing Director of the Company)		Section 117, 134, 149	12/09/2021	T38458667 28/08/2021	ROC	NA
7	Form MR-1  Filing of Resolutions and agreements to the Registrar  (Return of Mr. Jaikishan Ambwani as Managing Director)		Section 196, 197, 203	11/10/2021	T38461950 28/08/2021	ROC	NA



8	Form MGT-15	28/09/2021	121	12/10/2021	T54033931	ROC	NA
	Form for filing Report on Annual General Meeting				12/10/2021		
9	Filing of Resolutions and agreements to the Registrar  (Acquisition of Stake in BSA Marketing Private	08/12/2021	Section 179(3), 186, 117	06/01/2022	T70024880 03/01/2022	ROC	NA
10	FORM MSME  Furnishing half yearly return with the registrar in respect of outstanding payments to Micro or Small Enterprises	April to September 2021		30/10/2021	T55494322 22/10/2021	ROC	NA
11	Form MGT-7 Annual Return	28/09/2021	92	27/11/2021	T754734470 01/02/2022	ROC	NA
12	Form PAS-3  Return of Allotment	08/12/2021	42/62	06/01/2022	T62516315 08/12/2021	ROC	NA
13	Form MGT-14  Filing of Resolutions and agreements to the Registrar  (Allotment of Shares issued under Preferential Allotment)	0/12/2021	117, 42/62	06/01/2022	T62565924 08/12/2021	ROC	NA
13	Form CFSS  Application for issue of immunity certificate under the Companies Fresh Start Scheme (CFSS), 2020		-	30/06/2021	T24406571 22/06/2021	ROC	NA
14	FORM AOC-4 XBRL		137	27/10/2021	T60190659 25/11/2021	ROC	NA
	Form for filing						1 3

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consolidated		
financial		
statements and		
other documents		
with Registrar		

Place: Ahmedabad

Date: November 19, 2022

For, Khandelwal Devesh & Associates Company Secretaries

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Pewesh Khandelwal Proprietor FCS No: 6897 COP No.: 4202

UDIN: F006897D001916035